



Delegated Decision Notice (DDN)

This form is used to record any delegated decision which has been taken by officers under delegated authority.

Decision title	Approval for award of contract for pay and display machines
Decision date	8 May 2026
Decision maker	The Chief Accountant under delegated power from the Deputy Chief Executive and Section 151 Officer, in consultation with the Leader of the Council and the Cabinet Member for Health, Culture and Visitor Experience.
Source of delegation (resolution or Constitution – please reference)	Cabinet meeting dated 5 March 2026, delegated authority to the above decision makers to award the contract for the supply, installation and on-going services to the most advantageous supplier.
Decision taken	It was agreed to appoint Flowbird Smart City UK Ltd
Reasons for the decision	This supplier achieved the highest aggregate evaluation score and has been assessed as offering the most advantageous solution in accordance with the stated needs of the council.
Alternative options considered	No alternative was considered
Key or non-key?	Non key
Subject to urgency rules?	No
Affected wards	All
Details of consultation undertaken	Internal consultation aligned with all council and procurement procedures.
Lead officer	Maria Wheatley
List of documents considered	Cabinet 5 March 2026, Delegated approval to award contract (parking).

Non-urgent Officer decisions should be put onto Modern.gov and once 'Publish' is confirmed the notice will be sent to members. No further inclusion on agendas is required unless it is a 'key' decision or there has been a 'call-in' – see notes.

[Delegated decisions introduction.](#)